

## CHANGE LEGAL REPRESENTATIVE

TO BE COMPLETED IN BLOCK CAPITALS by the new account holder

Please complete all sections of the form. If any of the requested details are missing, the request may not be approved.

The undersigned \_\_\_\_\_  
 Tax code \_\_\_\_\_  
 Resident in \_\_\_\_\_ Postcode \_\_\_\_\_  
 Prov. (\_\_\_\_\_) Street \_\_\_\_\_ No. \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email \_\_\_\_\_@\_\_\_\_\_

aware of the criminal sanctions in the event of providing false statements, preparing or using falsified documents, as referred to in art. 76 of Presidential Decree 445/2000, and pursuant to and for the purposes of art. 46 of the same Presidential Decree,

**hereby declares**

that the information provided for the purposes of filling in this form is true and accurate and

**asks**

To become the new legal representative for the company/entity/association:

Company name \_\_\_\_\_  
 VAT number/Numerical tax code \_\_\_\_\_

**For the following Domain name/s:**

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www. _____	authorization code* _____
www. _____	authorization code* _____
www. _____	authorization code* _____
www. _____	authorization code* _____
www. _____	authorization code* _____

\* Excluding .es, gov.it, .org.uk and .co.uk domains

and that the Billing Details:

Should not be changed       Should be replaced with the following:

**Natural person / self-employed professional / sole trader**

First name and surname / Name \_\_\_\_\_  
 Tax code \_\_\_\_\_  
 VAT number \_\_\_\_\_  
 Resident in \_\_\_\_\_  
 Postcode \_\_\_\_\_ Prov. (\_\_\_\_\_) Nationality \_\_\_\_\_  
 Street \_\_\_\_\_ No. \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email \_\_\_\_\_@\_\_\_\_\_

**Legal person (companies, associations, organizations)**

Company name/Name \_\_\_\_\_

VAT number/Numerical tax code \_\_\_\_\_

Registered office (Town/City) \_\_\_\_\_ Postcode \_\_\_\_\_

Prov. (\_\_\_\_\_) Street \_\_\_\_\_ No. \_\_\_\_\_

Telephone \_\_\_\_\_ Company email \_\_\_\_\_@\_\_\_\_\_

Optional ID for sending electronic bills (choose one of the two options):

Recipient code \_\_\_\_\_

PEC (Certified Email) \_\_\_\_\_@\_\_\_\_\_

**With legal representative**

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Tax code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_@\_\_\_\_\_

**Also asks that the login details for the website** [Login details] **and the details for managing the associated additional services:**  
[excluding database services]

**Should not be changed:** by selecting this option, the username@aruba.it used to access the site and manage services will remain the same and the registered details for the username@aruba.it will not be updated, remaining therefore in the name of the current holder.

**Should be replaced with the following: new username** \_\_\_\_\_@aruba.it  
By selecting this option, the current username@aruba.it used to access the site and manage additional services will be replaced by the one indicated above. This option is recommended if the management of the domain needs to be linked to an @aruba.it username in the name of a new registrant or third party.  
If the new username has not yet been created, it will need to be generated at [signup.aruba.it](http://signup.aruba.it) as explained in the article entitled [Registering at signup.aruba.it and creating login details](#).

**Lastly, asks that the email address provided in the account holder's details**

**Should not be changed**       **Should be replaced with the following:**

New email address \_\_\_\_\_@\_\_\_\_\_

**For all TLDs except it, .eu, .es, .de, .co.uk, .org.uk, .us and ccTLD:**

- An email will be sent to the new email address containing a link to verify the updated details. This verification must be performed within 15 days of receipt.
- For 60 days following the update, the domain name will be subject to a transfer-lock, meaning that the domain cannot be transferred to another Registrar. If you wish, you can opt out of the domain transfer-lock.

**I wish to opt out of the 60-day domain transfer-lock following the changes I am making.**

Place \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
**Signature (stamp) of the new legal representative**

\_\_\_\_\_  
**Signature (stamp) of the previous legal representative\***

\* For everyone other than companies/businesses

The undersigned declares that he/she has carefully read and accepts the **Terms and Conditions for the provision of Aruba.it Hosting services v. 2.14** available at <https://hosting.aruba.it/en/terms-conditions.aspx> and the documents which together constitute the contract.

Place \_\_\_\_\_ Date \_\_\_\_\_ Signature (stamp) \_\_\_\_\_  
new legal representative

Pursuant to and for the purposes of articles 1341 and 1342 of the Italian Civil Code, the following articles of the **Terms and Conditions for the provision of Aruba.it Hosting Services** vers. 2.14 are expressly approved, Section I: 1) Definitions; 4) Finalising the Contract; 5) Activation and delivery of the Service; 6) Contractual term and renewal; 7) Fees, payment terms and methods and guarantees; 8) Delayed or non-payment; 9) Aruba's obligations and limitations of liability; 10) Customer's obligations and rights; 11) Support and maintenance; 12) Suspension of the Service; 13) Withdrawal; 14) Express termination clause – termination for non-fulfilment – termination conditions; 15) Amendments to the Agreement and/or Aruba's Policies; 16) Copyright and licensing; 17) Security of information; 18) Final provisions; 20) Discount coupons; 21) Extended validity; 24) Applicable law, jurisdiction and competent court. **Section II:** 2) Activation, provision of the PEC Service and Optional Services; 3) Duration and renewal; 4) Customer's obligations, prohibitions and responsibilities; 5) Limitations of liability of the suppliers; 7) Changes to data; 8) Deactivation of the Service prior to expiry; **Section III:** 2) Activation and provision of the SMS Service; 3) Duration of the SMS Service; 4) Aruba's obligations and limitations of liability; 5) Customer's obligations and rights. **Section IV:** 2) Common provisions; 3) Additional "Backorder" service; 4) Additional "Brokering" service; 5) Additional "Domain valuation" service; 6) Additional "Manage domain portfolio" service. **Section V:** 2) Terms of use; 3) Updates; 4) Advanced Support; 5) Termination conditions. **Section VI:** 2) Service activation and provision; 3) Requirements; 6) The Customer's obligations, prohibitions and responsibilities; 7) Liability of the Suppliers.

Place \_\_\_\_\_ Date \_\_\_\_\_ Signature (stamp) \_\_\_\_\_  
new legal representative

**Declaration of Consent to Processing Personal Data**

The undersigned declares that he/she has carefully read the Policy provided by Aruba S.p.A pursuant to Art. 13 of Regulation (EU) no. 2016/679 ("GDPR") available at [aruba.it](http://aruba.it), and that he/she consents to the use of his/her Personal Data for the purposes indicated therein for the correct fulfilment of contractual obligations. The Customer also declares that he/she is aware that failure to grant consent to such processing may result in the provisions of the aforementioned Policy being applied.

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Place \_\_\_\_\_ Date \_\_\_\_\_ Signature (stamp) \_\_\_\_\_  
new legal representative

**Attached:**

- copy of both sides of a legible, valid ID document for the person making the request;
- copy of both sides of a legible, valid ID document for the previous legal representative.  
*(For everyone other than companies/businesses)*

Aruba reserves the right to request further documentation.