

**CHANGE LEGAL REPRESENTATIVE****TO BE COMPLETED IN BLOCK CAPITALS by the new account holder**

Please complete all sections of the form. If any details are missing, the request may not be approved.

The undersigned \_\_\_\_\_

Tax ID code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_ @ \_\_\_\_\_

**MUST** be completed if the account holder is a  
legal entity / self-employed person/ sole proprietorship

In their capacity as:

☐ Legal Representative of \_\_\_\_\_☐ Receiver, liquidator, insolvency administrator or provide any other office held on behalf of:  
\_\_\_\_\_

with VAT Number/Tax ID number \_\_\_\_\_

☐ Self-employed person

with VAT number \_\_\_\_\_

☐ Sole proprietorship \_\_\_\_\_

with VAT number \_\_\_\_\_

aware of the criminal sanctions in the event of providing false statements, preparing or using falsified documents, as referred to in art. 76 of  
Presidential Decree 445/2000, and pursuant to and for the purposes of articles 46 and 47 of the same Presidential Decree,

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**hereby declares**

that the information provided for the purposes of filling in this form is true and accurate and

**asks**

To become the new legal representative for the company/entity/association:

Company name \_\_\_\_\_

VAT number/Tax ID number \_\_\_\_\_

**For the following Domain name/s:**

www. \_\_\_\_\_ authorization code\* \_\_\_\_\_

www. \_\_\_\_\_ authorization code\* \_\_\_\_\_

www. \_\_\_\_\_ authorization code\* \_\_\_\_\_

www. \_\_\_\_\_ authorization code\* \_\_\_\_\_

www. \_\_\_\_\_ authorization code\* \_\_\_\_\_

\* Excluding .es, gov.it, .org.uk and .co.uk domains

and that the Billing Details:

☐ **Should not be changed**      ☐ **Should be replaced with the following:**☐ **Natural person / self-employed person/ sole proprietorship**

First name and surname / Company Name \_\_\_\_\_

Tax ID code \_\_\_\_\_  
 VAT number \_\_\_\_\_  
 Resident in \_\_\_\_\_  
 Postcode \_\_\_\_\_ Prov. (\_\_\_\_\_) Country \_\_\_\_\_  
 Street \_\_\_\_\_ No. \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email \_\_\_\_\_@\_\_\_\_\_

☐ **Legal person (companies, associations, organizations)**

Company name \_\_\_\_\_  
 VAT number/Tax ID number \_\_\_\_\_  
 Registered office (Town/City) \_\_\_\_\_ Postcode \_\_\_\_\_  
 Prov. (\_\_\_\_\_) Street \_\_\_\_\_ No. \_\_\_\_\_  
 Telephone \_\_\_\_\_ Company email \_\_\_\_\_@\_\_\_\_\_

Optional ID for sending electronic bills (choose one of the two options):

☐ Recipient code \_\_\_\_\_  
☐ PEC (Certified Email) \_\_\_\_\_@\_\_\_\_\_

**With legal representative**

First Name \_\_\_\_\_ Surname \_\_\_\_\_  
 Tax code \_\_\_\_\_  
 Telephone \_\_\_\_\_ Email \_\_\_\_\_@\_\_\_\_\_

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**Also asks that the login details for the website (username details) and the details for managing the associated additional services (excluding database services):**

☐ **Should not be changed:** by selecting this option, the username@aruba.it used to access the site and manage services will remain the same and the registered details for the username@aruba.it will not be updated, remaining therefore in the name of the current holder.

☐ **Should be replaced with the following: new username** \_\_\_\_\_@aruba.it  
 By selecting this option, the current username@aruba.it used to access the site and manage additional services will be replaced by the one indicated above. This option is recommended if the management of the domain needs to be linked to an @aruba.it username in the name of a new registrant or third party.  
 This replacement enables management (including for any active third level domains) to be transferred from one person to another or between 2 usernames linked to the same person.  
 If the new username has not yet been created, it will need to be generated at [signup.aruba.it](https://signup.aruba.it) as explained in the article entitled [Registering at signup.aruba.it and creating login details](#).

**Lastly, asks that the email address provided in the account holder's details**

☐ **Should not be changed**      ☐ **Should be replaced with the following:**

New email address \_\_\_\_\_@\_\_\_\_\_

For all TLDs except it, .eu, .es, .de, .co.uk, .org.uk, .us and ccTLD:

- An email will be sent to the new email address containing a link to verify the updated details. This verification must be performed within 15 days of receipt.
- For 60 days following the update, the domain name will be subject to a transfer-lock, meaning that the domain cannot be transferred to another Registrar. If you wish, you can opt out of the domain transfer-lock.

☐ I wish to opt out of the 60-day domain transfer-lock following the changes I am making.

Place \_\_\_\_\_ Date \_\_\_\_\_

Signature (stamp) of the new legal representative

Signature (stamp) of the previous legal representative\*

\* For everyone other than companies/businesses

The undersigned declares that he/she has carefully read and accepts the **Terms and Conditions for the provision of Aruba.it Hosting services** v. 3.2 available at <https://hosting.aruba.it/en/terms-conditions.aspx> and the documents which together constitute the contract.

Place \_\_\_\_\_ Date \_\_\_\_\_

Signature (stamp) new legal representative

Pursuant to and for the purposes of arts. 1341 and 1342 of the Civil Code, the following articles of the **terms and conditions for the provision of Aruba.it Hosting Services**, vers. 3.2., **Section I:** 1) Definitions; 4) Execution of the Contract; 5) Activation and provision of the Service; 6) Duration of the Contract and renewal; 7) Fees, payment terms, guarantees; 8) Late payment or non-payment; 9) Aruba's obligations and limitations of liability; 10) Customer's obligations and rights; 11) Support and maintenance; 12) Suspension of the Service; 13) Withdrawal; 14) Express termination clause – termination due to breach – termination conditions; 15) Changes to the Contract and/or the Aruba Policies; 16) Copyright and licences; 17) Information Security; 18) Final provisions; 20) Discount coupons and Promotions; 21) Continuing validity; 24) Applicable law, jurisdiction and competent court; **Section II:** 2) Activation, provision of the PEC (certified email) Service and Optional Services; 3) Duration and renewal; 4) Customer's obligations, prohibitions and responsibilities; 5) Providers' limitations of liability; 7) Changes to data; 8) Early deactivation of the Service; **Section III:** 2) Activation and provision of the SMS Service; 3) Duration of the SMS Service; 4) Aruba's obligations and limitations of liability; 5) Customer's obligations and rights; **Section IV:** 2) Common provisions; 3) Additional "Backorder" Service; 4) Additional "Brokering" Service; 5) Additional "Domain Valuation" Service"; 6) Additional "Domain Portfolio Management" Service". **Section V:** 2) Conditions of use; 3) Updates; 4) Advanced Support; 5) Termination conditions. **Section VI:** 2) Service activation and provision; 3) Requirements; 6) The Customer's obligations, prohibitions and responsibilities; 7) Liability of the Suppliers; **Section VII:** 2) Activation of the Ranking Coach Service; 4) Aruba's obligations and limits of liability; 5) The Customer's obligations and rights; **Section VIII:** 2) Activation of the Swite Service; 4) Aruba's obligations and limits of liability; 5) The Customer's obligations and rights; **Section IX:** 2) Aruba Drive Service activation and provision; 3) Conditions of use; 4) Updates; 5) Copyright and licensing; 6) Suspension of the Service.

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Place \_\_\_\_\_ Date \_\_\_\_\_ Signature (stamp) \_\_\_\_\_  
new legal representative

The undersigned declares that he/she has read the information provided by Aruba S.p.A. pursuant to Art. 13 of EU Regulation 2016/679 and available at [aruba.it](http://aruba.it).

Place \_\_\_\_\_ Date \_\_\_\_\_ Signature (stamp) \_\_\_\_\_  
new legal representative

#### Attached:

- copy of both sides of a legible, valid ID document for the person making the request;
- copy of both sides of a legible, valid ID document for the previous legal representative (For everyone other than companies/businesses).

If the applicant is the receiver/liquidator/insolvency administrator/other office:

- deed of appointment;
- certificate of incorporation of the legal holder of the service (dated within the last 6 months).

Aruba reserves the right to request further documentation.